

Council/Agency Meeting Held: _____	City Clerk's Signature _____
Deferred/Continued to: _____	
<input type="checkbox"/> Approved <input type="checkbox"/> Conditionally Approved <input type="checkbox"/> Denied	
Council Meeting Date: 7/5/2005	Department ID Number: PW 05-039

## CITY OF HUNTINGTON BEACH REQUEST FOR CITY COUNCIL ACTION

**SUBMITTED TO:** HONORABLE MAYOR AND CITY COUNCIL MEMBERS

**SUBMITTED BY:** *Penelope Culbreth Graft*  
PENELOPE CULBRETH-GRAFT, CITY ADMINISTRATOR

*Paul Emery*  
**PREPARED BY:** PAUL EMERY, ACTING DIRECTOR OF PUBLIC WORKS

**SUBJECT:** Award Contracts for Professional Testing & Inspection Services

Statement of Issue, Funding Source, Recommended Action, Alternative Action(s), Analysis, Environmental Status, Attachment(s)

**Statement of Issue:** The Public Works Department requires independent inspection and testing services for a variety of projects. Services include geotechnical testing, material testing, welding, and concrete inspection. Contracts with three qualified firms to perform these functions on an on-call basis are proposed.

**Funding Source:** Funds are available within budgeted capital improvement projects. Additional Council authorization will be requested for unbudgeted projects, as necessary.

**Recommended Action:** Motion to:

Approve and authorize the Mayor and City Clerk to execute contracts for professional testing and inspection services between the City of Huntington Beach and the following three firms: AESCO Technologies, Inc. in the amount of \$1 million; Harrington Geotechnical Engineering, Inc., in the amount of \$1 million; and Smith- Emery Laboratories, Inc. in the amount of \$1 million.

**Alternative Action(s):** Do not authorize the contracts. This action will delay capital project completions.

*continued on next page*

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## REQUEST FOR ACTION

MEETING DATE: 7/5/2005

DEPARTMENT ID NUMBER: PW 05-039

**Analysis:** The Public Works Department contracts with several different firms to provide on-call geotechnical testing, materials testing and other inspection services. The services are necessary when the contract requires independent or specialty services. Occasionally, inspection services will be requested if Public Works staff is not available. It is critical to project schedules that these services be readily available. The on-call agreement provides maximum flexibility when testing and inspection services are required on short notice.

The agreements are established for a not-to-exceed dollar amount over a five-year term. Proposals were requested and submitted in compliance with Chapter 3.03 of the Huntington Beach Municipal Code. Funding sources will be primarily capital project accounts, using the approved project budget. Testing and inspection services are examples of supplemental expenses that are budgeted in each project.

**Public Works Commission Action:** Not required.

**Environmental Status:** Not applicable.

**Attachment(s):**

City Clerk's Page Number	No.	Description
3	1.	Professional Services Contract with AESCO Technologies, Inc.
30	2.	Professional Services Contract with Harrington Geotechnical Engineering, Inc.
56	3.	Professional Services Contract with Smith- Emery Laboratories, Inc.

Attachments are on file in the  
City Clerk's Office

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